



2025 / 2026 Grant Timeline for Agencies

Letter of Intent Open Date	Sep 15, 2025
Letter of Intent Deadline	Oct 22, 2025 at NOON
Invitation to Submit Request for Proposal	Dec 11, 2025
Request for Proposal Deadline	Jan 15, 2026 at NOON
Invitation to Site Visits	Feb 25, 2026
Invitation to Finalists	Mar 27, 2026
Annual Awards Celebration	Apr 22, 2026

STEPS

Step 1 Letter of Intent	Applicants submit a Letter of Intent providing an overview of their program/project, community need, target population and success measurements along with a financial budget. Grant Committee members evaluate and vote to determine which applications move forward to the next step.
Step 2 Request for Proposal	Applicants are notified whether they have been selected to submit a Request for Proposal providing additional details about the agency and proposed program/project. Grant Committee members evaluate and vote to determine which applications move forward to the next step.
Step 3 Site Visits	For the selected applicants, Grant Committee members meet with agency leadership, tour facilities and resolve any remaining questions. Grant Committee members evaluate and vote to determine which applications move forward to the next step.
Step 4 Final Decision	Finalists present their proposed project to all Impact members at the Annual Award Celebration and grant awards are determined by vote of the members.
Step 5 Report	Grantees will be required to submit periodic reports to Impact the Palm Beaches on the progress of the relevant project or program.